



MABALACAT CITY COLLEGE

EXCERPTS FROM THE MINUTES OF THE 2nd SPECIAL MEETING OF THE BOARD OF TRUSTEES OF MABALACAT CITY COLLEGE HELD ON JULY 6, 2020, 2:00 P.M. VIA ZOOM (VIRTUAL)

Present:

Chairperson: Hon. Crisostomo C. Garbo	Mayor, Mabalacat City, Pampanga OIC MCC President
Members: Hon. Krizzanel C. Garbo	Chairperson, Committee on Education, Sangguniang Panlungsod, Mabalacat City, Pampanga
Imelda DP. Soriano, Ed.D.	Representative, ALCU-National
Ms. Irene Cristy M. Bacolod	President, MCC Faculty Association
Neil P. Rigdao	President, MCC Alumni Association
Rosanel L. Dimarucut	President, MCC Student Council
Secretary: Zenaida C. Mandal	BOT Secretary, Mabalacat City College
Guests: Michelle Aguilar-Ong	Chief Administrative Officer

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RESOLUTION NO. 11
Series of 2020

APPROVING ACADEMIC COUNCIL RESOLUTION No. 4, Series of 2020
“A Resolution for the Proposed Guidelines in the Admission Process for A.Y. 2020-2021
(GPA-BASED ADMISSION POLICY)”

WHEREAS, Article III Section 6 of the City Ordinance No. 60 s. 2016 generally known as **The New Charter of Mabalacat City College**, the *Sangguniang Panlungsod* empowers Mabalacat City College to exercise the general powers prescribed by this Ordinance in order to carry out and perform the powers and functions are hereby vested exclusively by the Board of Trustees;

WHEREAS, Article II section 7 (q), of the City Ordinance No. 60 s. 2016 generally known as **The New Charter of Mabalacat City College**, the *Sangguniang Panlungsod* of Mabalacat City empowers the Board of Trustees to exercise and perform such other powers and functions not inconsistent with existing law or ordinance as it may deem necessary for the effective and efficient governance of the College;

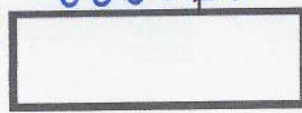
WHEREAS, the Academic Council Meeting convened by the Vice President for Academic Affairs, Dr. Renato Dan A. Pablo II, and attended by the Academic Affairs Unit Heads recommended for the adaption of a Grade Point Average (GPA)-based admission policy for the admission of freshmen college students for the A.Y. 2020-2021;

WHEREAS, the Admission Guidelines for AY. 2020-2021 is as follows;

1. In the light of the global health crisis that struck the world, the conduct of the College Admission Test (CAT) for a considerable number of applicants was strongly affected by a series of Community Quarantine imposed by the Inter-Agency Task Force on COVID-19



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MABALACAT CITY COLLEGE

(IATF) of the National Government for the safety of all citizens. The provisions on the stay-home policy and limited transportation during the quarantine period prevented applicants from attending their scheduled CAT.

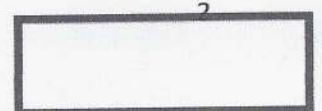
2. Mabalacat City College, in consideration of the IATF policies and the safety of everyone waived the College Admission Test (CAT) for the Academic Year 2020-2021. After the pandemic though, the college will revert to its old policy of requiring applicants to take the Admission Exam as part of the Admission Process. The applicants for the A. Y. 2020-2021 will instead be evaluated based on the following:

- 2.1. Applicants should have a minimum GPA of: 82% - IAS, 88% - ITE, 85% - IBE, 82% - ICS, 82% - IHTM as indicated in the MCC 2016 Student Handbook. This GPA shall constitute 70% of the evaluation process. For grade 12, the average of all grading periods of the 12th Grade shall be considered as the final GPA.
- 2.2. The applicant's Senior High School (SHS) Track alignment with the program applied for shall have a merit of 20% in the total evaluation process. For aligned programs, the applicants shall receive 10 points, while for non-aligned programs, they will get 5 points.
- 2.3. The final 10% of the total evaluation process shall be allotted to residency. As a local college run by the Mabalacat City Local Government Unit, MCC acknowledges due priority to Mabalacat Citizens and grants them merits in the evaluation of their application. 10 points will be credited to Mabalacat residents. No points will be credited to Non-Mabalacat residents.
- 2.4. The number of students per class per course shall also be considered. Each class should have at least forty-two students to sustain the course. Any program with less than the number of students required shall be suspended and the students will be advised to transfer to another program where he/she is qualified.
- 2.5. Below is a sample of the proposed matrix and table of applicant's evaluation:

WHEREAS, the PROPOSED EVALUATION MATRIX FOR NEW STUDENTS will be;

INSTITUTE	A. PROGRAM SCREENING REQUIREMENT	B. ALLIGNMENT OF ACADEMIC TRACT TO PROGRAM APPLIED (20%)	D. RESIDENCY (10%)
		REQUIRED GPA (70%)	
IAS	82	ALIGNED ACADEMIC TRACK – 10 POINTS NOT ALLIGNED – 5 POINTS	MABALACAT RESIDENTS – 10 POINTS NON-MABALACAT RESIDENTS – 0 POINTS
IBE	85		
ICS	82		
IHM	82		
ITE	88		

NOTE: GPA from Grade 12 will be the basis for the screening.
Program screening requirement is based from the Student Manual 2016





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WHEREAS, a SAMPLE COMPUTATION OF POINTS is;

FULL NAME	COURSE APPLIED FOR	70%	POINTS ACCUMULATED	20%		POINTS	10%		POINTS	TOTAL POINTS
		GPA		ACADEMIC TRACK			RESIDENCY			
		100		10			10			
DELA CRUZ, JUAN	BSIT	90	67	ICT	10	20	MABALACAT	10	10	96.50
SAN PEDRO, MARIA	BSA	95.5	68.425	ABM	10	20	BAMBAN	0	5	88.43
SORIANO, PEDRO	BSIT	90.5	66.675	ABM	5	15	CAPAS	0	5	81.68

*to obtain points accumulated, $GPA / 100$ (highest possible GPA) x 50+50; answer to first equation will then be multiplied to the percentage set for GPA which is 70%

* to obtain points accumulated, $Point / 10$ (highest possible points) x 50+50; answer to first equation will then be multiplied to the percentage set for strand which is 20%

* to obtain points accumulated, $Point / 10$ (highest possible points) x 50+50; answer to first equation will then be multiplied to the percentage set for residency which is 10%

*all points will be added to get total points accumulated

2.6. The total points accumulated by the applicants shall be the basis in ranking. Only the top-ranking students for each program shall be admitted. Admission shall be limited to the identified carrying capacity of each programs.

2.7. In case of tie, socio-economic status of the student-applicant will be considered with the following pointing system: If applicant comes from Public School– 10 points and if applicant comes from Private School – 5 points. The points will be added to the total points accumulated by the student-applicant.

2.8. For Transferees and ALS Passers, the Dean for the Program applying for shall evaluate the credentials of the applicants.


2.9. Scanned / Pictured Images of the Grade 12 Progress Report Card (Form 138) shall be uploaded in the Admission Portal from June 6, 2020 – July 1, 2020. For applicants who will have difficulty in accessing the internet, the admission office will facilitate assistance.

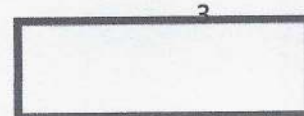
RESOLVED: It is therefore resolved that Mabalacat City College Admission Guidelines for A. Y. 2020-2021 be approved by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, as it is hereby RESOLVED by the Board of Trustees, through its 2nd Special Meeting herein assembled to approved a Resolution of Mabalacat City College Admission Guidelines for Academic Year 2020-2021.

APPROVED this 6th day of July 2020.

Approved by:


HON. CRISOSTOMO C. GARBO
City Mayor/BOT Chair






Republic of the Philippines
Province of Pampanga
Mabalacat City




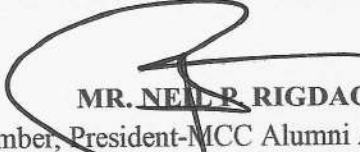
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HON. KRIZZANEL C. GARBO
Member, Chairperson-Committee on Education
Sangguniang Panlungsod


IMELDA DP. SORIANO, Ed.D.
Representative, ALCU-National

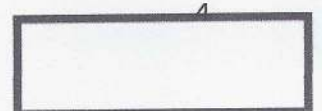

MS. IRENE CHRISTY M. BACOLOD
Member, President – MCC Faculty Association


MS. ROSANEL DIMARUCUT
Member, President- MCC Student Council


MR. NEIL R. RIGDAO
Member, President-MCC Alumni Association

Prepared by:


MS. ZENAIDA C. MANDAL
Board Secretary
MCC, Mabalacat City





MABALACAT CITY COLLEGE

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

ACADEMIC COUNCIL Resolution No. 4, Series of 2020

*"A RESOLUTION FOR THE PROPOSED GUIDELINES IN THE ADMISSION PROCESS
FOR A.Y. 2020-2021 (GPA-BASED ADMISSION POLICY)"*

*Details from the Journal of the Academic Council Meeting on Friday, July 3, 2020,
at the VPAA's Office.*

WHEREAS, the Academic Council Meeting convened by the Vice President for Academic Affairs, Dr. Renato Dan A. Pablo II, and attended by the Academic Affairs Unit Heads recommended for the adaption of a Grade Point Average (GPA) based admission policy for the admission of freshmen college students for the A.Y. 2020-2021;

WHEREAS, in light of the global health crisis that struck the world, the conduct of the College Admission Test (CAT) for a considerable number of applicants was strongly affected by a series of Community Quarantine imposed by the National Government through the Inter-Agency Task Force on COVID-19 (IATF) for the safety of all citizens;

WHEREAS, the provisions on stay-home policy and limited transportation during the quarantine period held back applicants from attending the scheduled CAT.

WHEREAS, Mabalacat City College, while considering the policies of IATF, exigency of time, and above all, the safety of everyone, hereby waives the College Admission Test (CAT) for the Academic Year 2020-2021 and will instead evaluate applicants based on the following criteria (see attachment):


1. Grade 12 GPA (70%)
2. Alignment of Academic Track to Program Applied for (20%)
3. Residency (10%);

WHEREAS, the total points accumulated by the applicants in reference to the set criteria shall be the basis in the ranking. Therefore, only the top-ranking students for each program shall be admitted pursuant to the identified carrying capacity of each program. Moreover, in case of ties, the socio-economic status of the student applicant shall be considered.


WHEREAS, credentials of transferees, and ALS Passers shall be evaluated by the Dean of the Program applied for.

RESOLVED: It is therefore resolved that the guidelines in the admission process for A.Y. 2020-2021 (GPA-Based Admission Policy) is proposed and recommended by the Academic Council subject to the approval of the College President and the members of the Board of Trustees.

APPROVED on July 3, 2020.


Dr. Renato Dan A. Pablo II
Vice President for Academic Affairs


Dr. Renelyn N. Gacusan
Dean, Institute of Arts, Sciences, and Teacher Education


Dr. Myrta C. Calma
Dean, Institute of Business Education





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Mabalacat City



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Ronilyn M. Telan
Ronilyn M. Telan

Dean, Institute of Computing Studies

Mitzie S. Cosico

Mitzie S. Cosico

Dean, Institute of Hospitality and Tourism Management

Niel R. Rigdao
Niel R. Rigdao

Student Affairs and Services Coordinator

Roma Amor S. Monalang
Roma Amor S. Monalang
Chief Librarian

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Gloria R. Policarrio
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